

VILLAGE OF PALMYRA
Contract for Use of the Palmyra Village Park

The Village of Palmyra offers to furnish use of the park, public pavilion and kitchen.

DATE:

Event:

TIME EVENT STARTS AND ENDS:

PARK RENTAL	FEE	REFUND
Village Resident – per day, daytime use, Key	75.00	35.00
- weddings and nighttime use, Key	105.00	60.00
Non-Resident – per day with key	145.00	45.00
Special Events: (From Palmyra)		
Athletic Booster Club, Egg Hunt	50.00	30.00
Kiwanis, Firemen’s Picnic, Picnics – FFA, Lioness, Firemen’s, Lions, Pig Roast for P.D. Old Settler’s Day, Egg Hunt		
Fireman’s Dance	105.00	45.00
Church Service, Picnic	50.00	30.00
Lion’s Club BBQ, Athletic Booster	50.00	30.00

Fee for use of park and facilities includes deposit amount

Fees returned for:

Clean up of park facilities/keys -

This contract includes the use of facilities listed above. It does not prohibit the general public, baseball teams, softball teams, soccer teams, and leagues from use of the playground equipment, tennis courts, soccer fields, and baseball diamonds. It is understood that on certain occasions the Recreation Department will have use of the kitchen area adjacent to the hardball diamond. The contract does include the use of parking facilities off of Carriage Way and perimeter parking around the park.

Park Rules

1. Curfew - 11:00 p.m. on all weekday activities, 12:00 midnight on weekends.
2. **No motor vehicles allowed in the park with the exception of service vehicles. This means no parking inside the gates AT ALL. We are trying to keep the park and grassy areas as nice as possible.**
3. After padlock on gate is opened, lock must be snapped shut on hasp.
4. If amplifiers are used, they should be facing away from the residential area. Any additional electrical hook ups will need to be approved by the Department of Public Works.
5. The kitchen must be cleaned immediately after use. This is important so those following events are able to operate. Grills must be cleaned if used, sinks and stoves scoured, refrigerators and freezers cleaned, tables washed off, floors swept or hosed down, shelter and bathrooms swept out. Park grounds must be picked up and trash put into dumpster.
6. If tarps are used they must be folded and put away.
7. When leaving be sure lights are turned off and all gates and doors are locked.

If park facilities are not cleaned and maintained per the above items you will forfeit your park rental refund.

ANYONE DAMAGING THE FACILITIES WILL BE HELD RESPONSIBLE - VIOLATION OF RULES OR STOLEN ITEMS MEANS FORFEITURE OF TOTAL DEPOSIT. The Village is not responsible for item stolen from previous renters.

Park keys are to be picked up the week of the event during office hours and returned by the following Tuesday to the Palmyra Village Clerk, 100 W. Taft Street (Village Hall), Palmyra, phone number 262-495-8316. Office hours: Monday through Thursday, 8:00 a.m. to 4:00 p.m. Friday, 8:00 a.m. to 12:00 p.m.

For the Village and Recreation Activities protection, I agree to return the set of key(s) when the park rental is finished. If for some reason the key(s) are lost/stolen, I will pay restitution for all cost to replace the key(s).

Please sign the lower portion of this page and return it with the fee for park use within 30 days to reserve the date requested.

Mailing address: Village of Palmyra
P. O. Box 380
Palmyra, WI 53156

DATE OF EVENT:

TYPE OF EVENT:

RENTER:

EVENT STARTS AND ENDS:

I/We the undersigned renter understand the use of the park facilities as noted and agree to follow the park rules and clean up procedures stated in this agreement.

Signature of renter: _____

Address: _____

Phone No: _____ Dated: _____

DUE:

REFUND:

Fees – Residents per day \$75 (includes key deposit), weddings/nighttime: \$105.00 (includes key deposit), Non-Resident per day: \$145.00 (included key deposit) \$25.00 for Organization

Fees returned for:
Clean up of park facilities/keys - \$